

Membuat Akun Sponsor

- Kunjungi <u>https://hopecardis.org/regsponsor</u>
- Silahkan isi data sponsor, pastikan anda menggunakan email valid
- Tunggu Persetujuan admin, anda akan menerima notifikasi email bila akun sponsor telah aktif
- Bila anda telah memiliki akun sponsor sebelumnya silahkan login melalui <u>https://hopecardis.org/login</u>

•
E-mail Address * 😨
Password *
Confirm Password
Sponsor Name *
PIC Name *
your name Mobile Number *
your phone number Register
Already have Sponsor Account?

Memilih Paket

- Setelah Akun Sponsor Aktif, Silahkan login <u>https://hopecardis.org/login</u>
- Anda akan diarahkan pada halaman Sponsor Panel
- Klik Add New Participant untuk mendaftarkan dokter

ADD NEW PARTICIPANT Copy CSV Excel PDF Print Show 10 entries Search: Name Email Phone Status Order No data available in table	Sponsor Panel	
Copy CSV Excel PDF Print Show 10 entries Search: Name • Email • Phone • Status • Order No data available in table		
Name	Show 10 entries Search:	
No data available in table	Phone Status Order	
	No data available in table	

• Pilih paket symposium yang diinginkan

Click to select symposium / workshop, click again to deselect your se Discount 20% on Symposium for Workshop Order	lection.
Symposium Early Bird Price until June 30, 2024	
Simposium Student / Nurse Rp300.000	(
Simposium GP Rp750.000	(
Simposium Spesialis Rp2.500.000	(
Workshop Kamis Early Bird Price until June 30, 2024	
WS 1 - Echocardiography Rp2.500.000	(
ws 2 - Екс Rp600.000	(
WS 3 - Perifer Rp2.500.000	(
WS 4 - Heart Failure Rp750.000	(
Workshop Jumat Early Bird Price until June 30, 2024	
WS 5 - Doppler Rp2.500.000	(
WS 6 - Atrial Fibrilasi Rp600.000	(
WS 7 - Advanced Cardiovascular Intervention Rp2.500.000	(
WS 8 - Cardiac Emergency & Acute Care Rp600.000	(

Mengisi Data Peserta

- Masukan Kode Kupon yang telah anda miliki lalu klik Apply Coupon
- Kode kupon untuk sponsor diawali dengan 3 digit huruf nama sponsor/farmasi, eg: Jaya Sentosa akan memiliki kode kupon JAYxxxxxx
- Atau kode kupon global untuk sponsor diawali dengan SPSxxxxxx
- 1 kupon hanya dapat digunakan 1 kali

	Checkout	
Please enter Coupon before place order. Coupon code		APPLY COUPON
Welcome Sponsor		

- Bila kupon valid, maka form pengisian data peserta akan muncul
- Pastikan Coupon memberikan Discount 100% / Total Rp.0 untuk Symposium (FREE)
- Coupon tidak berlaku untuk Workshop
- Klik Place order untuk mendaftarkan dokter

	Checkout	
Please enter Coupon before place order.		
sps3959194		APPLY COUPON
Welcome Sponsor		
First name *	Last name *	PERSONAL REGISTRATION
Email Participant *		Simposium Spesialis Rp2.500.000
participant_email@gmail.com Phone *		Subtotal Rp2.500.000
		- Rp2.500.000 [Remove]
Institution *		Total Rp0
Country / Region *		Coupon Applied, You are all set
Indonesia		Place order
DKI Jakarta 👻		
City *		

Sponsor Panel

		Sp	onsor Panel			
ADD NEW PA	RTICIPANT					
Copy CS	V Excel PDF Print	Show 10 entrie	S	Search:		
Order ID 🖕	Participant	Status	Order	Used Coupon	÷	Coupon Code
148652 Detail	Test 2 Ahaa userdocdemo2@gmail.com 08123456789	on-hold	1. Simposium Spesialis - Free 2. WS 4 - Heart Failure - Rp.750000 3. WS 6 - Atrial Fibrilasi - Rp.600000	Yes		sps3959194
148649 Detail	Test 1 Ahaa userdocdemo1@gmail.com 08123456789	completed	1. Simposium GP - Free	Yes		sps3959194
148646 Detail	Test Ahaa userdocdemo@gmail.com 08123456789	completed	1. Simposium Spesialis - Free	Yes		sps3959194
Showing 1 to 3	08123456789 of 3 entries			F	Previc	us 1 Ne

- Bila pendaftaran dokter berhasil, nama dokter akan muncul pada sponsor panel anda
- Bila anda menambahkan WS pada Pendaftaran maka status order akan menjadi on-hold, anda harus mengupload Bukti Transfer / Guarantee Letter dengan klik pada Detail order tsb

	2	3	4		5
Order ID 🍦	Participant	Status	Order	🕴 Used Coupon 🍦	Coupon Code
148652 Userdocdemo2@gmail.com		1. Simposium Spesialis - Free			
	userdocdemo2@gmail.com	on-hold	2. WS 4 - Heart Failure - Rp.750000	Yes	sps3959194
	08123456789		3. WS 6 - Atrial Fibrilasi - Rp.600000		

- 1. Link ke detail order untuk upload bukti transfer (bila diperlukan)
- 2. Data Peserta
- 3. Status Order
- 4. List Order peserta
- 5. Kode Coupon yang digunakan

Upload Bukti Transfer / GL untuk WS

Bila anda menyertakan WS dalam order anda, status order akan on-hold dan anda diharuskan mengupload bukti transfer / GL untuk mendapat persetujuan admin guna merubah status order menjadi complete

User Panel	Order # 148652 was placed on 2	22/02/2024 and is currently On hold .
Orders	Registration Status	
Edit My Data	Processing = Payment receipt uploader Complete = Registration Complete	d, Processing by admin
	Payment Details Please made payment to this accoun automatically process your order. You	t, Bank transfer method need maximum 5 working days to J will receive an email when your order is complete.
	Account Name: Account Number:	HOPECARDIS 0329280836
	BANK Name	Bank BNI BANK Code - 009
	Upload receipt	
	Current receipt:	
	Upload Receipt: Choo jpg / png / pdf file only UPL	ose File No file chosen

• Upload bukti transfer / guarantee Letter klik tombol Choose File

Order # 148652 was p	laced on 22/02/2024 and is currently Processing.	
Registration Status		
On hold = Waiting for payme	ent	
Processing = Payment rece	ipt uploaded, Processing by admin	
Complete = Registration Co	omplete	
Payment Details		
Please made payment to t automatically process you	his account, Bank transfer method need maximum 5 working days to Ir order, You will receive an email when your order is complete.	i.
Account Name:	HOPECARDIS	
Account Number:	0329280836	
BANK Name	Bank BNI BANK Code - 009	
I pload receipt		
opiouureceipt		
Current receipt:	Bukti Transfer	
Current receipt:	Bukti Transfer	

- · Status order otomatis berubah menjadi Processing setelah upload berhasil
- Bila admin menyetujui maka status order akan Complete

Bookmarks & Notes

Membuat Akun Sponsor https://hopecardis.org/regsponsor

Login https://hopecardis.org/login

Sponsor Panel <u>https://hopecardis.org/sponsor-panel</u>

Tambah Peserta Sponsor https://hopecardis.org/sponsor-add-participant

- 1. Pastikan mendaftarkan dokter melalui Sponsor Panel bukan dari Registrasi Umum / Personal
- 2. Pendaftaran Symposium tanpa WS status Order otomatis Processing
- 3. Pendafataran Symposium + WS status Order otomatis On-Hold
- 4. Sistem hanya akan mencetak Nametag untuk order dengan status Processing / Complete.
- 5. Kode Coupon hanya dapat digunakan 1 kali untuk 1 Order